Machine Type: Mini 18x12, Mini 24x12, Helix 24x18

Procedure: Squaring the ruler guides

If your rulers have been moved accidentally or on purpose and you would like to return them to their original positioning, and by following these simple steps it will walk you through the process.

1. Turn Power “OFF”
2. Place a 2 inch strip of masking tape on the entire length of the table and another 2 inch wide strip of tape down the left hand side of the table. The tape should be right up against the ruler in its current location. Do this for both sides (rear and left) and the pieces of tape should be the same length as the rulers themselves.
3. On your computer and using your drawing program (Corel, AutoCAD) draw a Vector line 1 inch from the top of the page and another line 1 inch from the left of the page. Line should be the same length as the horizontal and vertical ruler then send the job to the Engraver and press “GO” when the job is received and the green light has turned off.
4. Now measure how far the line the Laser burned from the ruler. If the line is exactly one inch then you will not need to adjust that ruler. If it is not 1 inch then you will need to loosen the 3 sets crews holding the ruler down. The screw holes are actually slotted, the ruler can be slid back and fourth to get it where you want it and the can be tightened down in place.
5. Once you have done this to one ruler you can use the same steps for the next ruler.

This should place the rulers back in their original position that came from the factory. If you need further assistance please, feel free to contact us.

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